

26th annual

BucktownArtsFest 2011

Information for Applying Food Vendors - 2011 Bucktown Arts Fest

Festival Dates: Saturday August 27th and Sunday August 28th 2011
Times: 11am to 7pm Saturday and Sunday
Location: Senior Citizens' Memorial Park, 2300 N. Oakley/2300 W. Lyndale, Chicago
Pre-application Notice: All potential vendors must indicate intention to apply by May 20th 2011. Commitment is non-binding. Please notify Cecilie Broch at ceciliebroch@gmail.com or 312.420.1073.

Application Deadline: **Complete application due June 10th 2011.** (A complete application includes deposit, space rental fee, temporary food dispensing license application, certificate of insurance and current sanitation health inspection certification.)

2010 Fees: \$650 for 15 foot wide x 10 foot deep space. Additional space available for \$400 for 10 foot wide x 10 foot deep space. Fees include Two (2) tables, each 3 foot x 8 foot.

Additional Mandatory Fee: 1. Electricity - \$350

Optional Fees: 2. Sinks - \$250 City regulations require all vendors to have a sink. If your booth does not include a sink, we can rent it for you.
3. Tent - \$150 for a 10 x 10 tent, please add \$150 to your fee.

Refundable Deposit: \$300 for Food Vendors / \$200 Drink Vendors

Submit to: Bucktown Arts Fest
Attn: Cecilie Broch
1021 N. Campbell #2
Chicago, IL 60622

Questions? Call 312.420.1073

Include the following:

1. Application
2. Fee-as calculated on the next page
3. Deposit-as a distinct, separate check from fee
4. Certificate of Insurance
5. Temporary Food Dispensing License-application
6. Current Sanitary Health Inspection

Additional Instructions/Notifications:

- The City of Chicago requires all food vendors to attend a Summer Food Festival Sanitation Seminar. Upon completion, you will earn the required Sanitation Certificate. Please include a copy of your 2011 certificate.
- As part of your vendor application, you must submit a temporary food dispensing license.
- All spaces are 10 feet deep, extending from the curb into the street.
- Water is available only on the residential side of the street. If you need water, please indicate your need in your application.
- Use of the parkway (grassy space beyond curb) is strictly prohibited.
- This is a neighborhood festival. Support from local residents is crucial. Your space and surrounding area must be clean on Saturday and Sunday evenings. This will be strictly enforced.
- There is no tolerance for grease or litter. If your space has debris, you will lose your deposit.
- The ground directly below and near all food preparation areas must be covered in order to prevent stains on the pavement.
- Vendors are responsible for hauling their own garbage. The festival will supply the dumpster.
- There are no refunds following the submission of a complete application.
- Vendors who would like to sell water, must purchase water from the festival.

2011 Food Vendor Application
Mail to: BAF, Attn: Cecilie Broch
1021 N. Campbell #2 Chicago, IL 60622

For Additional Information Contact
Cecilie Broch @ 312.420.1073
ceciliebroch@gmail.com

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Vendor Information

Vendor Name	
Food/Beverage Type	
Address	
City/State/Zip	
Daytime Phone	
Evening Phone	
E.Mail	

Fee Calculator

<i>Please Add Up Your Fees</i>		
Step One: Required Deposit (refundable)		
		Fee
Food Vendor	<input type="text"/>	\$ 300.00
Drinks (only) Vendor	<input type="text"/>	\$ 200.00
Step Two: Required Entry Fees		
Check if you need an extra booth		
10 X 15 booth	<input type="text"/>	\$ 650.00
Extra booth	<input type="text"/>	\$ 400.00
Electricity	<input type="text"/>	\$ 350.00
Step Three: Optional Items		
Sink	<input type="text"/>	\$ 250.00
Tent (10 x 10)	<input type="text"/>	\$ 150.00
Step Four: Total		
Amount Enclosed		<u> </u>

I have read and understand the conditions and information set forth in this application. I understand that set-up must be completed and all vehicles removed from the area of the Bucktown Arts Fest no later than 9am on Saturday August 27, 2011. I understand that I will forfeit my deposit if I fail to comply with the conditions set forth in this application. I understand that that nothing can be placed on the parkway and/or grass and that entirety of my booth must be located in the assigned, paved street space. I also understand that additional space will not be granted without being charged additional fees.

The Bucktown Arts Fest and its sponsors are not responsible for any damage, loss or physical injury. I agree to indemnify and hold harmless the Bucktown Arts Fest, its committee and sponsors as well as the Chicago Park District, from any claim or cause of action against the above specified organizations, committee, or persons.

Signed by _____ Date _____

For (name of restaurant) _____